

Blaenau Gwent County Borough Council

Action Sheet

Governance & Audit Committee

| Meeting Date | Action to be Taken | By Whom | Action Taken |
|--------------------------------|---|--------------------------------------|---|
| 21 st June, 2023 | <p><u>Item 9 – Annual Report of the Audit and Risk Manager 2022/2023</u></p> <p>➤ An update be provided on the three large investigations that had commenced during the year, at the appropriate juncture.</p> | Audit & Risk Manager | <p>Update to be provided at the appropriate time.</p> <p>Action: ongoing</p> |
| 1 st December, 2023 | <p><u>Item No. 7 – Governance and Audit Committee Annual Report 2022/2023</u></p> <p>➤ The report be submitted to a future meeting of Council for information purposes.</p> | Data Protection & Governance Officer | <p>Report scheduled to be submitted to the January Meeting of the Council.</p> <p>Action: complete</p> |

| Meeting Date | Action to be Taken | By Whom | Action Taken |
|--|---|--|---|
| <p>1st December, 2023</p> | <p><u>Item No. 11 – Corporate Risk Register – Quarter 2 2023/2024</u></p> <p>➤ CRR14 – Failure to improve staff attendance rates within the Council will lead to an unacceptable impact on the ability of the Council to deliver services effectively and financially - at the appropriate time, the Risk Owner to provide an update to Committee in respect of the above risk.</p> | <p>Chief Officer Commercial and Customer</p> | <ul style="list-style-type: none"> • Review of Sickness Absence Report to Corporate Overview and Performance Scrutiny Committee October 2023 • Detailed review of sickness hotspots reported to CLT September 2023 – areas identified to develop action plans • Internal audit of compliance with Management of Attendance policy for hotspot areas being undertaken • Report on sickness hotspots to progress to scrutiny (timeline to be determined) together with the outcome from the internal audit and identified action plans <p>Action: complete</p> |